

SAMPLE BUDGET(S)

Example: Hypothetical Budget for Student Club Consumption Function

CATEGORY	Projected	Actual	Vendor	Notes
Food / Drink	\$600	\$325	Drink Co. Inc.	Mention coupon number (chose cookies instead of food platters since event is after dinner)
Audio Visual	\$250	--	Haas	In-Kind
Pool Table	\$150	\$300	Eight Ball Rentals	Insurance included for outdoor setup in courtyard
TOTAL	\$1,000	\$625		

Example: Hypothetical Budget for Finance Conference

CATEGORY	Projected	Actual	Vendor	Notes
Food / Drink	\$1400	\$1250	Binko's Deli	250 lunches; coffee/tea service with snacks
Audio Visual	--	--	Haas	In-Kind
Flowers	\$400	\$150	Bloomin'	Bouquets in 3 rooms; rotate potted plants from BofA Forum in morning to Wells in afternoon
Gifts for Speakers	\$100	--	See's Candies	In-Kind donations of Peanut Brittle
Parking for Speakers	\$100	\$400	VIP Valet	Opting for valet for speakers to avoid parking headache
?				What are we forgetting?
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TOTAL	\$2000	\$1800		