By providing us with your electronic signature you accept the Haas Undergraduate Program's offer of admission and certify that you have carefully read the information contained in your admission letter and on the Undergraduate Program’s website at http://haas.berkeley.edu/Undergrad/ and fully understand the following:

- The Haas Undergraduate Program is a **full-time** program, which requires a minimum workload of **13 units** per semester as well as making normal degree progress. All degree requirements and graduation must be completed no later than **May 2020**.

- All Haas students are expected to uphold both the Haas Undergraduate Program’s “Ethical Standards and Code of Ethics” (http://www.haas.berkeley.edu/Undergrad/academic_guidelines.html) and the “Campus Code of Student Conduct” (http://sa.berkeley.edu/student-code-of-conduct). Any perceived incident of academic dishonesty is required to be reported to the Center for Student Conduct with a recommendation towards the harshest sanction/penalty.

As a Haas student, you agree to allow Haas to check your conduct status with the Center for Student Conduct. Students who have a conduct record may not be eligible to be considered for Haas Undergraduate Program sponsored activities. These activities include, but are not limited to the following:

- Undergraduate Program Awards and Scholarships
- Undergraduate Commencement Speaker
- Case Competitions
- Undergraduate Program Tutor
- Running for a Haas Business School Association office

- All Haas Undergraduate Program deadlines are strictly enforced, including, but not limited to, the add/drop and change grading option deadlines for all courses.

- **All Haas majors are required to take UGBA 100 in their first year. Students who have not completed or enrolled in UGBA 100 by their second semester will not be allowed to enroll in ANY courses for Fall 2019 until the Adjustment Period begins, a week before classes start in August, 2019.**

- E-mail is the primary means of communication within the Haas Undergraduate Program and students are expected to use e-mail frequently and appropriately. All Haas students are required to establish and maintain a “berkeley.edu” e-mail account.

- Haas students must be proficient in the use of CalCentral and ensure that their personal information and picture are always up to date.